

## **Polymer Analysis Laboratory (PAL) Safety and Operations Plan**

Department of Chemistry, Louisiana State University

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Our goal is to make PAL safe for all users and staff. To that effect, all users and staff are required to follow LSU, Department of Chemistry, and PAL physical distancing and sanitation guidelines. PAL Safety and Operations Plan may change over time, depending on the situation. We will communicate any changes by email and an update on our website (macro.lsu.edu).

### **Administrative Measures and Support:**

- Dr. Rafael Cueto (rcueto@lsu.edu) is the manager of PAL. He will be available to go to LSU "as needed", with minimum personal contact. He will mostly visit LSU during "off hours".
- Due to social distancing no in person training is available at this time.
- If you need samples run, please contact Dr. Cueto by email to set a schedule and arrange sample drop-off.

### **Laboratory Access:**

- Only researchers that have been authorized to work at LSU will be allowed; only PAL approved users have access to the PAL Facilities.
- There will be a strictly enforced rule of no more than two people at the time in any of the PAL rooms (227, 233, 235).
- You must make a reservation before using any instrument. Each instrument in PAL is scheduled via an electronic scheduler (<https://biosci-booked.lsu.edu/Web/view-schedule.php?sid=6>). Only authorized users have access to the scheduler. Scheduling should obey "maximum 2 people at a time per room", so check that no other instrument have been schedule already at the desired time. If you cannot schedule an instrument, please contact Dr. Cueto.
- Users are not allowed to sit side by side (maintain at least 8 feet spacing at all time). If two people are inside a room, wait outside until at least one of they leaves the room.

**All users must bring their own face masks, and any other PPE they need to perform experiments in PAL labs.**

### **Support:**

Dr. Cueto will be available to go to LSU "as needed"; Minimum personal contact. Mostly work at LSU "off hours". He will be able to assist users remotely by email, Zoom, Skype, or phone. Please email Dr. Cueto to setup an appointment.

### **Social Distancing Measures:**

- Only one user per instrument is allowed in all PAL labs. Don't bring your friend to the lab.
- Only two users at a time are allowed in any PAL room. The two users CANNOT sit together. Minimum distance between users is at least 8 feet
- If you are running a long experiment, leave the room after you set up the experiment. Come back and remove your sample before the next user arrives in the lab.
- **All users are required to wear face-covering in PAL labs at all times.**
- Sanitize your hands (hand sanitizer provided) before you touch the keyboard, mouse, or instruments.

### **Compliance:**

Users are required to follow all LSU, Department of Chemistry, and PAL rules at all times. Failure to follow the rules will result in banning of non-compliant users from PAL.